

APPROVED BY

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Lakewood Animal Safety & Welfare Advisory Board

January 16, 2019 Meeting

Location: Lakewood City Hall

Present: Board Members: Kara Vlach-Lasher, Erin Shaughnessy, Mary Taubman, Nancy McDonnell, Juleen Russell, Phyllis Dykes, Nancy Binder
Councilperson Tristan Rader

Not Present: ACO Jack Crawford

Animal Safety and Welfare Advisory Board Committee Meeting

Minutes Wednesday January 16, 2019

- I. Welcome and roll call conducted by Vlach-Lasher at 6:01 pm. 7 voting members present. 1 appointment open. ACO not present. Councilperson present.
- II. Approval of November Meeting Minutes - Board
 - a. Unanimous verbal vote in favor of the motion to waive formal reading of the minutes. No discussion on minutes as presented. Motion passes to approve the minutes.
- III. Report: Lakewood Animal Control Report – ACO Crawford
 - a. Deferred until ACO Crawford is present.

OLD BUSINESS

- IV. Report Spay & Neuter Committee – Board Member Vlach-Lasher
 - a. There are 0 appointments at PetFix from the 2018 city-sponsored program.
 - b. Vlach-Lasher clarified that we are rewriting the proposal for a spay/neuter program that removes the requirement that participants are on government assistance, making the cost only \$20. Vlach-Lasher will rewrite this proposal for the next LASWAB meeting. Shaughnessy makes a motion to defer discussion until that time, Taubman seconds.
 - c. The suggestion that we offer to microchip pets during S/N events in the future was discussed.

New Business

V. New Terms/Officer Duties/Nominations/Elections

- a. Co-Chair: Vlach-Lasher nominates Taubman for Co-Chair, McDonnell seconds, Taubman accepts. Vlach-Lasher asks if there are any other nominations; there are none. Board votes unanimously to elect Taubman as Co-Chair of LASWAB.
- b. Secretary: Taubman nominates Shaughnessy for Secretary, Russell seconds, Shaughnessy accepts. Vlach-Lasher asks if there are any other nominations; there are none. Board votes unanimously to elect Shaughnessy as Secretary of LASWAB.

VI. 2019 Meeting Dates

- a. Vlach-Lasher shared a meeting calendar for 2019. Board members reviewed and agreed to the dates. Vlach-Lasher moved to vote on the proposed dates, all members vote in favor of the schedule.

VII. 2019 Initiatives/Committees

- a. The Board discussed which initiatives to pursue this year and which committees should be maintained and/or established.

VIII. 2019 Committees and Working Groups

- a. Vlach-Lasher asked the Administration if there were any initiatives LASWAB should focus on in 2019, Shannon Strachan asked that we continue educating the public on the new dog ordinance.
 - i. Monthly information releases
 - ii. Responsible dog ownership
- b. Coyote Education & Outreach is now Wildlife Education & Outreach.
- c. Discussion on whether the Board should publish an updated brochure.
- d. Social media management: Vlach-Lasher contacted Melissa Garrett (LASWAB's point of contact for social media with the City) who said that 1-2 items posted per month sounded reasonable.
- e. Discussion on whether the committee/working group handling social media management should be responsible for all communication. Russell suggested using the "NextDoor" platform to reach citizens.
- f. Discussion of what part LASWAB could play in grant applications and fundraising. To be determined.
- g. 7 proposed committees/working groups:
 - i. Wildlife Education & Outreach
 - ii. Dog Ordinance
 - iii. Spay & Neuter Day and Education
 - iv. Community Events

- v. Brochure Update
 - vi. Dog Bite Prevention Education
 - vii. Social Media Posting
 - h. Vlach-Lasher makes a motion to approve the 7 initiatives/committees.
McDonnell seconds, motion passes.
 - i. Board members discuss the nature of each committee and sign up as leaders/members.
 - j. Each leader will establish objectives using a template that Vlach-Lasher will provide via email.
- IX. February social media post: Vlach-Lasher suggests using Taubman's flyer for World Spay Day (February 26th) that was created in 2018. Taubman and Russell will update and finalize the flyer.
- X. No public comment.

Vlach-Lasher makes a motion to adjourn; Shaughnessy seconds. Motion passes.
Meeting adjourns at 7:22 pm

NEXT MONTHLY MEETING WILL BE February 20th at 6 pm in the East Conference Room